



MINUTES OF THE BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA

Violet Varona-Lukens, Executive Officer
Clerk of the Board of Supervisors
383 Kenneth Hahn Hall of Administration
Los Angeles, California 90012

Chief Administrative Officer
Director of Health Services
Auditor-Controller

At its meeting held August 16, 2005, the Board took the following action:

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Supervisor Burke made the following statement:

“In June 2004, the Board instructed the Auditor-Controller to report back on what it would take to expand the Countywide Contract Monitoring Pilot (Pilot) to include the Department on Health Services (DHS). On June 17, 2005, the Auditor-Controller provided the Board with its report on expanding the Pilot to include DHS contracts. In conjunction with DHS, the Auditor-Controller selected the Office of AIDS Program and Policy (OAPP) program contracts to be part of the Pilot’s monitoring activity. OAPP was selected based on the significant funding level and the number of contractors providing direct program services. The OAPP program receives approximately \$68 million in Federal/State and County funding and has approximately 300 different contracts with 89 contractors to provide direct program services.

“The Auditor-Controller intends to conduct monitoring reviews of DHS contractors and train DHS staff on program outcome performance and measurement concepts. In addition, the Auditor-Controller will help develop measurement statistics or other data which the contractors will be required to maintain to ensure that outcome performance can be measured. The Auditor-Controller will also provide assistance to improve the wording in contracts so that contractors will better understand what will be expected of them. Contractor staff will be consulted during this process to obtain their perspectives on improvements in the delivery of program services and results.

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“The benefits of the contract monitoring project is that it provides greater accountability of finances and services, insures uniformity of review and produces greater compliance by individual contractors.

“The Auditor-Controller is requesting \$511,000 for five positions to implement a phased approach to providing sufficient staff to monitor DHS contracts and provide other monitoring related activities to the Department.”

Therefore, on motion of Supervisor Burke, seconded by Supervisor Antonovich, unanimously carried (Supervisor Yaroslavsky being absent), the Board took the following actions:

1. Instructed the Auditor-Controller to expand the Countywide Contract Monitoring Pilot Project by five positions to include the Department of Health Services' Office of AIDS Program and Policy program contracts; and
2. Directed the Chief Administrative Officer to reflect an increase of \$511,000 in the Auditor-Controller's appropriation offset by an intrafund transfer/revenue from the Department of Health Services in the Supplemental Budget Changes to be submitted in September 2005.

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